

**Portland Township
Ionia County**

Portland Township Hall
P O Box 314
Portland MI 48875

Site Plan Review Application

This application must be completed in full and approved by the Portland Township Planning Commission before beginning any construction, excavation or use regulated by the Portland Township Zoning Ordinance.

Proposed Request

Property Information

Address _____
Parcel Number **34-140-** _____
Legal Description _____

Applicant Information

Name _____
Address _____
City _____ State _____ Zip _____
Phone Numbers (____) _____ (____) _____ (____) _____

Property Owner Information (if different from applicant)

Name _____
Address _____
City _____ State _____ Zip _____
Phone Numbers (____) _____ (____) _____ (____) _____

Affidavit

I certify and affirm that I am the property or building owner or the owner's authorized agent and that I agree to conform to applicable zoning laws of Portland Township. I also certify and affirm that this application is accurate and complete to the best of my knowledge. I hereby give permission for Township representatives to visit this location.

Signature _____ Date _____

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Present Zoning District

Present Use of the Property

Site Plan

Include a site plan showing the location of the proposed use, any existing structures or the proposed location of any new construction or additions. Site plans must contain all of the information required in the Portland Township Zoning Ordinance.

Zoning Administrator Use

Fee paid _____ Date _____

Application Approved _____ Date _____

Conditions of Approval _____

Application Denied _____ Date _____

Reason for Denial _____

Zoning Administrator Signature

_____ Date _____