

Portland Township  
Ionia County, MI  
PO Box 314  
Portland, MI 48875  
Portlandtownship.org

The Portland Township board met on Tuesday, January 14, 2025 at 7:00 pm at the Portland Township Hall for the January 2025 board meeting.

Supervisor Jensen called the meeting to order and the Pledge of Allegiance was recited. All board members were in attendance.

Trustee Simon motioned to approve the agenda seconded by Treasurer Schneider and carried.

Trustee Simon motioned to approve the December 2024 board meeting minutes seconded by Treasurer Schneider and carried.

Clerk Keilen motioned to appoint Melanie Schneider as the Portland Township Treasurer effective January 1, 2025 seconded by Trustee Kerekes and carried.

Assessor Kohagen gave his monthly report.

Trustee Simon motioned to approve the 2025 Poverty Exemption resolution seconded by Treasurer Schneider. A roll call vote was taken; 5-yes, 0-no, motion carried.

Zoning Administrator Schneider reviewed his monthly report and gave the totals report for the permits for 2024. A Planning Commission meeting was held December 4, 2024 and the ZBA annual meeting was held January 7, 2025. The website usage was noted. The solar topic was discussed.

Treasurer Schneider noted the account balances. Eight fire runs were reported for December-1 billable. A tax collection update was given. The quarterly report was sent via email to the board.

Treasurer Schneider motioned to remove Shelly Schneider from all Portland Township bank accounts with PFCU, MSUFCU, Independent Bank, Union Bank and Huntington Bank seconded by Trustee Kerekes and carried.

Treasurer Schneider selected Michele Hoppes as her new deputy Treasurer. Treasurer Schneider motioned to add Deputy Treasurer Michele Hoppes to all Portland Township Huntington Bank accounts seconded by Trustee Simon and carried.

Treasurer Schneider motioned to change addresses of all Portland Township bank accounts with PFCU to 7916 Friend Rd., Portland MI 48875 seconded by Trustee Kerekes and carried.

Supervisor Jensen reviewed the ICTOA quarterly meeting. Additional possible future road funding and additional primary roads from the ICRC was discussed. The PAFA draft budget was noted.

Kevin Dipiazza will research information for the Portland Township newsletter and facebook page.

The board discussed the 425 agreement topic. Supervisor Jensen will reach out to the Township's legal advisor.

Trustee Simon motioned to approve the annual clean up with the City of Portland seconded by Trustee Kerekes and carried.

Trustee Kerekes motioned to approve the application with the Portland Wrestling Club for a charitable gaming license with the State of MI seconded by Treasurer Schneider. 5-yes, 0-no, motion carried.

Trustee Simon motioned to approve the \$5,000 budgeted amount for the PASG seconded by Trustee Kerekes and carried.

Treasurer Schneider motioned to approve the \$2,500 budgeted amount for IAM Safe seconded by Trustee Simon and carried.

Trustee Simon motioned to approve the annual road agreement with the ICRC seconded by Treasurer Schneider and carried.

Trustee Kerekes motioned to approve the consolidation of elections for 2025 seconded by Trustee Simon and carried.

Trustee Simon motioned to pay the bills presented by Clerk Keilen seconded by Treasurer Schneider and carried.

Supervisor Jensen motioned to adjourn at 8:21pm seconded by Trustee Simon and carried.

Charlene Keilen  
Portland Township Clerk